



**FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY**

Job Title: **Child Watch Aide**  
Reports to: Membership Director

FLSA Status: Nonexempt  
Revision Date: Sep-18

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### **POSITION SUMMARY:**

Under the direction and supervision of the Program Director-Child Care, the Aide will be responsible for assisting in planning, developing, and implementing all curriculum and program activities in the Child Watch program. Provides a quality experience to children and parents that focus on the YMCA values: honesty, respect, responsibility, and caring.

### **ESSENTIAL FUNCTIONS:**

1. Provides excellent service to members, guests, and program participants in the Y.
2. Implements curriculum within the established guidelines.
3. Supervising the children, classroom, and all activities always maintaining appropriate child/staff ratios
4. Handles and resolves child watch concerns and informs supervisor of unusual situations or unresolved issues
5. Engaging children in activities by participating in activities.
6. Maintains program site and equipment.
7. Work in conjunction with Program Director-Child Care, to provide a fun interactive learning environment or all children.
8. Help provide a program that exhibits high standards in cleanliness and presentation.
9. Facilitate a program environment that invites exploration, promotes positive play, and welcomes children.
10. Demonstrate appropriate decision making abilities.
11. Attends and participates in program activities, staff meetings, and staff training.
12. Presents in professional appearance and attitude at all times; maintain a high standard of customer service.
13. All other duties as assigned.

### **QUALIFICATIONS:**

1. At least 16 years of age
2. CPR, First Aid, AED certifications and Child Abuse prevention training within 30 days of hire date.
3. Must possess and demonstrate the ability to engage in all activities associated with the daily care, activities, and routines of program's children.ing with both children and adults.
4. Must possess oral, auditory and written communication skills appropriate for interact
5. Previous experience working with children
6. Ability to plan, organize and implement age-appropriate/developmentally appropriate program activities.

**PHYSICAL DEMANDS**

Ability to plan, lead and participate in activities.

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EMPLOYEE NAME (PRINT)

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EMPLOYEE SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SUPERVISOR SIGNATURE

\_\_\_\_\_  
DATE